

MINUTES OF THE REGULAR MEETING OF THE NORMAL TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, FOURTH FLOOR UPTOWN STATION, 11 UPTOWN CIRCLE, NORMAL, MCLEAN COUNTY, ILLINOIS – MONDAY, JULY 15, 2019.

1. CALL TO ORDER:

Mayor Chris Koos called the regular meeting of the Normal Town Council to order at 7:00 p.m., Monday, July 15, 2019.

2. ROLL CALL:

The Clerk called the roll with the following persons physically

PRESENT: Mayor Chris Koos and Councilmembers, Chemberly Cummings, Stan Nord, Karyn Smith, Kathleen Lorenz, and Scott Preston. Also present were City Manager Pamela Reece, Corporation Counsel Brian Day, and Town Clerk Angie Huonker.

ABSENT: Councilmember Kevin McCarthy.

3. PLEDGE OF ALLEGIANCE:

Mayor Koos led the Pledge of Allegiance to the Flag.

4. PUBLIC COMMENT:

Karl Sila, Normal Resident, spoke about his concerns over rental of the Uptown One, second floor space.

Marc Tiritilli, Normal Resident, spoke in opposition of the Resolution for the Connect to the Future Working Group.

In an effort to bring council meetings in line with Robert's Rules of Order, Mayor Koos called for a Point of Order on two items.

On the first item, Mayor Koos stated the Approval of the Minutes requires a specific action, which is approval or disapproval. Mayor Koos then stated the Approval of the Minutes is not to be used as an opportunity to revisit prior Council decisions.

On the second item, Mayor Koos stated the Approval of the Town Expenditures is a recommendation of the audit process to acknowledge that Council has seen the bills that have previously been paid. Mayor Koos then stated the Approval of Town Expenditures is not to be used as an opportunity to revisit prior Council action and policy decisions. Mayor Koos further stated that items under \$25,000 fall under the discretion of the City Manager for approval and do not require Council action.

5. OMNIBUS VOTE AGENDA:

Mayor Koos read aloud the items to be considered by the Omnibus Vote Agenda.

A. APPROVAL OF THE MINUTES OF THE REGULAR COUNCIL MEETING OF JULY 1, 2019:

- B. APPROVAL OF TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF JULY 10, 2019:
- C. RESOLUTION AUTHORIZING A CONTRACT WITH HOERR CONSTRUCTION INC. FOR THE 2019 SANITARY AND STORM SEWER CLEANING AND TELEVISIONING CONTRACT IN THE AMOUNT OF \$354,070.80:
- D. RESOLUTION WAIVING THE FORMAL BID PROCESS AND AUTHORIZING A PROJECT CHANGE ORDER FROM GEORGE GILDNER, INC. IN THE AMOUNT OF \$31,112.67 FOR THE RIDGEMONT AREA WATER MAIN REPLACEMENT PROJECT, ADDING THREE ADDITIONAL DAYS TO TIME OF CONTRACT AND AUTHORIZING AN ASSOCIATED BUDGET ADJUSTMENT:
- E. RESOLUTION WAIVING THE FORMAL BID PROCESS AND AUTHORIZING THE CHILDREN'S DISCOVERY MUSEUM EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH LUCI CREATIVE, LLC TO DESIGN/BUILD THE NEW "HEALTHY ME!" EXHIBIT IN AN AMOUNT NOT TO EXCEED \$350,000:
- F. RESOLUTION CONDITIONALLY APPROVING THE FINAL PLAT OF THE FIALA BROTHERS SUBDIVISION (119, 121, 123, AND 127 E. BEAUFORT): Resolution No. 5690:
- G. SUPPLEMENTAL RESOLUTION FOR MOTOR FUEL TAX (MFT) PROJECT CLOSEOUT IN THE AMOUNT OF \$506,062.22, FOR THE RAAB ROAD-NCHS TO TOWANDA BARNES ROAD PROJECT AND FINAL TOWN PAYMENT:
- H. RESOLUTION RETAINING CONFIDENTIALITY OF EXECUTIVE SESSION MINUTES FROM JUNE 19, 2017, FEBRUARY 18, 2019, AND APRIL 15, 2019: Resolution No. 5691:

Mayor Koos excused himself from voting on any expenses he incurred while performing his duties as Mayor.

Councilmember Chamberly Cummings excused herself from voting on any expenses she incurred while performing her duties as Councilmember.

MOTION:

Councilmember Preston moved, seconded by Councilmember Lorenz, the Council Approve the Omnibus Vote Agenda.

AYES: Cummings, Nord, Smith, Lorenz, Preston, Koos.

NAYS: None.

ABSENT: McCarthy.

Motion declared carried.

Item A, F, and H were approved by the Omnibus Vote.

Items B, C, D, E, and G were removed from the Omnibus Vote.

6. ITEMS REMOVED FROM THE OMNIBUS VOTE AGENDA:

APPROVAL OF TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF JULY 10, 2019:

MOTION:

Councilmember Nord moved, seconded by Councilmember Preston, the Council Approval of Town of Normal Expenditures for Payment as of July 10, 2019.

AYES: Smith, Lorenz, Preston, Cummings, Koos.

NAYS: Nord.

ABSENT: McCarthy.

Motion declared carried.

Councilmember Stan Nord questioned the Uptown One rent expense and asked when the appropriate time would be to determine steps for subletting and relocating staff from that facility.

Councilmember Chamberly Cummings called for a Point of Order, stating Mr. Nord's topic is not germane to the item up for approval, but rather a policy discussion. Mayor Koos stated he agreed, and instructed Mr. Nord to bring the item up for discussion during Concerns.

RESOLUTION AUTHORIZING A CONTRACT WITH HOERR CONSTRUCTION INC. FOR THE 2019 SANITARY AND STORM SEWER CLEANING AND TELEVISIONING CONTRACT IN THE AMOUNT OF \$354,070.80: Resolution No. 5692

MOTION:

Councilmember Smith moved, seconded by Councilmember Preston, the Council Approve a Resolution Authorizing a Contract with Hoerr Construction Inc. for the 2019 Sanitary and Storm Sewer Cleaning and Televisioning Contract in the Amount of \$354,070.80.

AYES: Smith, Lorenz, Preston, Cummings, Nord, Koos.

NAYS: None.

ABSENT: McCarthy

Motion declared carried.

Councilmember Karyn Smith questioned the difference in bid amounts and asked for confirmation that all required features are included in the low bid package. City Manager, Pamela Reece responded the bid included all aspects of the project. Ms. Reece then reviewed presumptions related to the difference in bid amounts, indicating the non-local bidder may not have viewed the project as a priority, but would have been willing to do the work.

RESOLUTION WAIVING THE FORMAL BID PROCESS AND AUTHORIZING A PROJECT CHANGE ORDER FROM GEORGE GILDNER, INC. IN THE AMOUNT OF \$31,112.67 FOR THE RIDGEMONT AREA WATER MAIN REPLACEMENT

PROJECT, ADDING THREE ADDITIONAL DAYS TO TIME OF CONTRACT AND AUTHORIZING AN ASSOCIATED BUDGET ADJUSTMENT: Resolution No. 5693:

MOTION:

Councilmember Smith moved, seconded by Councilmember Lorenz, the Council Approve a Resolution Waiving the Formal Bid Process and Authorizing a Project Change Order from George Gildner, Inc. in the Amount of \$31,112.67 for the Ridgemont Area Water Main Replacement Project, Adding Three Additional Days to Time of Contract and Authorizing an Associated Budget Adjustment.

AYES: Lorenz, Preston, Cummings, Nord, Smith, Koos.

NAYS: None.

ABSENT: McCarthy.

Motion declared carried.

Councilmember Karyn Smith asked for clarification on the original project quote, any potential project cost increases, and the need for further EPA reviews. City Manager, Pamela Reece responded, explaining that due to the closeness of a water main and storm sewer in a small utility easement it was determined that for final EPA permit compliance it would be best to line both the water main and storm sewer. This action should require no further EPA reviews.

RESOLUTION WAIVING THE FORMAL BID PROCESS AND AUTHORIZING THE CHILDREN'S DISCOVERY MUSEUM EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH LUCI CREATIVE, LLC TO DESIGN/BUILD THE NEW "HEALTHY ME!" EXHIBIT IN AN AMOUNT NOT TO EXCEED \$350,000: Resolution No. 5694:

MOTION:

Councilmember Smith moved, seconded by Councilmember Nord, the Council Approve a Resolution Waiving the Formal Bid Process and Authorizing the Children's Discovery Museum Executive Director to Execute an Agreement with Luci Creative, LLC to Design/Build the New "Healthy Me!" Exhibit in an Amount not to Exceed \$350,000.

AYES: Preston, Cummings, Nord, Smith, Lorenz, Koos.

NAYS: None.

ABSENT: McCarthy.

Motion declared carried.

Councilmember Karen Smith asked for clarification on what the reimbursement terms are from the Children's Discovery Museum Foundation. City Manager, Pamela Reece responded that reimbursement happens upon completion of the project.

Councilmember Stan Nord questioned whether any costs over \$350,000 would be reimbursed. City Manager, Pamela Reece responded that upon final completion all invoices will be reimbursed by the Foundation.

SUPPLEMENTAL RESOLUTION FOR MOTOR FUEL TAX (MFT) PROJECT CLOSEOUT IN THE AMOUNT OF \$506,062.22, FOR THE RAAB ROAD-NCHS TO TOWANDA BARNES ROAD PROJECT AND FINAL TOWN PAYMENT: Resolution

No. 5695:

MOTION:

Councilmember Smith moved, seconded by Councilmember Preston, the Council Approve a Supplemental Resolution for Motor Fuel Tax (MFT) Project Closeout in the amount of \$506,062.22, for the Raab Road – NCHS to Towanda Barnes Project and Final Town Payment.

AYES: Cummings, Nord, Smith, Lorenz, Preston, Koos.

NAYS: None.

ABSENT: McCarthy.

Motion declared carried.

Councilmember Karen Smith stated that she is unable to reconcile the dollar amount associated with this item. City Manager, Pamela Reece explained the financial breakdown of the MFT funds, and the Resolutions required in order to reconcile the project costs.

GENERAL ORDERS:

7. RESOLUTION APPROVING AN AMENDED FINAL DEVELOPMENT PLAN FOR THE ONE NORMAL PLAZA PUD (613 OGLESBY): Resolution No. 5696:

MOTION:

Councilmember Preston moved, seconded by Councilmember Lorenz, the Council Approve a Resolution Approving an Amended Final Development Plan for the One Normal Plaza PUD (613 Oglesby).

AYES: Cummings, Nord, Smith, Lorenz, Preston, Koos.

NAYS: None.

ABSENT: McCarthy.

Motion declared carried.

8. ORDINANCE AMENDING THE FY2018-19 OPERATING AND CAPITAL INVESTMENT BUDGET: Ordinance No. 5788:

MOTION:

Councilmember Cummings moved, seconded by Councilmember Lorenz, the Council Adopt an Ordinance Amending the FY2018-19 Operating and Capital Investment Budget.

AYES: Nord, Smith, Lorenz, Preston, Cummings, Koos.

NAYS: None.

ABSENT: McCarthy.

Motion declared carried.

Councilmember Karen Smith asked for clarification between what expenses have previously been presented to Council and what expenses haven't been presented. City Manager, Pamela Reece stated there are several factors that play into this item,

explaining the process of budgeting, fiscal year cross over, and adjustments that may get made based on predictions. Ms. Reece further stated Council will be presented with the audit reports and trends analysis in September which will provide a better financial picture.

Councilmember Stan Nord asked how many expenses are new, not currently budgeted or funded, and what was the unexpected revenue used for. City Manager, Pamela Reece responded.

Finance Director, Andrew Huhn clarified that surplus revenue was moved into reserve funds, not spent. Mr. Huhn also noted the operational budget is below budget as well. Mr. Huhn went on to explain reserve fund strategies and fund stability needs for better fiscal planning.

9. RESOLUTION IN SUPPORT OF THE MISSION OF THE CONNECT TO THE FUTURE WORKING GROUP: Resolution No. 5697:

MOTION:

Councilmember Preston moved, seconded by Councilmember Lorenz, the Council Approve a Resolution in Support of the Mission of the Connect to the Future Working Group.

AYES: Smith, Lorenz, Preston, Cummings, Nord, Koos.

NAYS: None.

ABSENT: McCarthy.

Motion declared carried.

Councilmember Stan Nord asked when the anticipated completion date would be and when the results of the working group would be available. Mayor Koos responded.

Councilmember Karyn Smith spoke about her concerns over the size of the buses and their ability to service certain areas in the community.

Mayor Koos clarified the purpose of the Resolution is to support the mission of the working group and not to determine what they will do.

A brief discussion continued regarding Connect Transit funding.

Councilmember Stan Nord asked that the language in the proposed Resolution be amended to include the phrasing “current” needs within Section 1. Councilmember Kathleen Lorenz stated that the phrasing “and future” should be added too.

NEW BUSINESS:

10. INTRODUCTION OF THE FRIENDS FOREVER TEAM MEMBERS:

A Presentation was given by the team members of Friends Forever, a franchise group of local Rotary groups.

11. MOTION TO APPROVE AN APPOINTMENT TO THE HUMAN RELATIONS COMMISSION:

MOTION:

Councilmember Lorenz moved, seconded by Councilmember Cummings, the Council Accept a Motion to Approve an Appointment to the Human Relations Commission.

AYES: Lorenz, Preston, Cummings, Nord, Smith, Koos.

NAYS: None.

ABSENT: McCarthy.

Motion declared carried.

Councilmember Scott Preston read the appointment memo introducing Mr. Luis Figueroa as a new member of the Human Relations Commission.

12. CONCERNS:

Councilmember Stan Nord stated that he is not in favor of limiting discussion on expenses and spending. Mayor Koos clarified that if there are questions on expenses they should be asked, however the approval of expenditures is not the time to discuss previous Council decisions. Mr. Nord also thanked Town staff for a fantastic 4th of July display.

Councilmember Karyn Smith stated she was pleased to see the CDBG announcement on upcoming meetings and encouraged residents to get involved.

Councilmember Scott Preston thanked Town staff for a great Sugar Creek Arts Festival, noting this event really adds to the quality of life in the community.

Councilmember Chamberly Cummings noted the Medici Craft Beer and Jazz festival would be held this Saturday, which supports the Children's Discovery Museum.

Councilmember Kathleen Lorenz thanked Town staff for conducting a tour of City Hall for a group of iExcel School students.

13. ADJOURNMENT:

There being no further business to come before the Council, Mayor Koos called for a Motion to Adjourn the Regular Meeting of the Normal Town Council.

MOTION:

Councilmember Cummings moved, seconded by Councilmember Smith, the Council Accept a Motion to Adjourn the Regular Meeting of the Normal Town Council.

AYES: Preston, Cummings, Nord, Smith, Lorenz, Koos.

NAYS: None.

ABSENT: McCarthy.

Motion declared carried.

Mayor Koos adjourned the Regular Meeting of the Normal Town Council at 8:13 p.m., Monday, July 15, 2019.