

MINUTES OF THE REGULAR MEETING OF THE NORMAL TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, FOURTH FLOOR UPTOWN STATION, 11 UPTOWN CIRCLE, NORMAL, MCLEAN COUNTY, ILLINOIS – MONDAY, JULY 20, 2020.

1. CALL TO ORDER:

Mayor Koos called the Regular Meeting of the Normal Town Council to Order at 7:01 p.m., Monday, July 20, 2020.

2. ROLL CALL:

The Clerk called the roll with the following persons

PRESENT: The Meeting was conducted virtually. There were no persons physically present in Council Chambers.

REMOTE: Mayor Chris Koos and Councilmembers Kevin McCarthy, Chemberly Cummings, Stan Nord, Karyn Smith, and Kathleen Lorenz. Also present were City Manager Pamela Reece, Assistant City Manager Eric Hanson, Corporation Counsel Brian Day, and Town Clerk Angie Huonker.

ABSENT: Councilmember Scott Preston.

Mayor Chris Koos made the following statement:

Due to recent changes in the Open Meetings Act, I felt compelled to make the following statement that the Governor has issued a disaster declaration related to the public health concerns caused by the statewide COVID-19 pandemic.

As mayor, I have determined that an in-person meeting is not practical or prudent because of the risk of exposure to the COVID-19 virus stemming from an indoor gathering, and that the remote meeting is in the best interest of the health, safety, and welfare of the council, staff, and general public.

3. PLEDGE OF ALLEGIANCE:

Mayor Koos led the Pledge of Allegiance to the Flag.

4. PUBLIC COMMENT:

Given the circumstances necessitated by the COVID-19 crisis, and in accordance with a mandate of social distancing, public comment was made available virtually through the use of Zoom Meeting.

There was no Public Comment.

Councilmember Scott Preston arrived at 7:02pm.

5. OMNIBUS VOTE AGENDA:

Mayor Koos read aloud the items to be considered by the Omnibus Vote Agenda.

A. APPROVAL OF THE MINUTES OF THE PUBLIC HEARING OF JULY 6, 2020; APPROVAL OF THE MINUTES OF THE PUBLIC HEARING OF JULY

6, 2020; AND APPROVAL OF THE REGULAR COUNCIL MEETING OF JULY 6, 2020:

- B. REPORT TO RECEIVE AND FILE TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF JULY 15, 2020:
- C. RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE ILLINOIS STATE HISTORIC PRESERVATION OFFICE FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM ENVIRONMENTAL REVIEWS:
- D. RESOLUTION TO AWARD THE BID FOR THE OAK STREET WATER MAIN REPLACEMENT PROJECT TO GEORGE GILDNER INC. AT A TOTAL COST OF \$545,600, PLUS UP TO A POTENTIAL \$15,000 BONUS FOR EARLY COMPLETION:
- E. RESOLUTION TO AWARD THE BID FOR THE REPLACEMENT OF A STANDBY EMERGENCY GENERATOR FOR THE WEST BOOSTER STATION TO WILCOX ELECTRIC AT A TOTAL COST OF \$119,900 AND AUTHORIZING AN ASSOCIATED BUDGET ADJUSTMENT OF \$19,900:
- F. RESOLUTION AUTHORIZING A CONTRACT WITH HOERR CONSTRUCTION INC. FOR THE 2020 SANITARY AND STORM SEWER CLEANING AND TELEVISIONING CONTRACT IN THE AMOUNT OF \$411,664.40:
- G. RESOLUTION APPROVING THREE YEAR CONTINUING SERVICE AGREEMENTS AND HOURLY RATES AND DIRECT COSTS FOR PROFESSIONAL ENGINEERING & ARCHITECTURAL SERVICES 2020-2023 FOR VARIOUS TOWN DEPARTMENTS:
- H. RESOLUTION AUTHORIZING A FIRST ADDENDUM TO THE BILLING SERVICE AGREEMENT WITH ACCUMED BILLING INC. FOR AMBULANCE BILLING:
- I. A RESOLUTION CONSIDERING THE RELEASE OF THE EXECUTIVE SESSION MINUTES FROM JUNE 19, 2017; FEBRUARY 18, 2019; APRIL 15, 2019; AND DECEMBER 16, 2019: Resolution No. 5787:

MOTION:

Councilmember McCarthy moved, seconded by Councilmember Smith, the Council Approval of the Omnibus Vote Agenda.

AYES: McCarthy, Cummings, Nord, Smith, Lorenz, Preston, Koos.

NAYS: None.

Motion declared carried.

Items A and I were approved by the Omnibus Vote.

Items B, C, D, E, F, G, and H were removed from the Omnibus Vote.

6. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA:

REPORT TO RECEIVE AND FILE TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF JULY 15, 2020:

MOTION:

Councilmember Nord moved, seconded by Councilmember Smith, the Council Approval of the Report to Receive and File Town of Normal Expenditures for Payment as of July 15, 2020.

AYES: Cummings, Nord, Smith, Lorenz, Preston, McCarthy, Koos.

NAYS: None.

Motion declared carried.

Councilmember Nord questioned the expense for stormwater fees for 305 Pine Street and asked staff to revisit the lease agreement. Mayor Chris Koos responded.

Councilmember Nord questioned the expense for a new furnace at 104 North Street. Councilmember Kevin McCarthy responded.

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE ILLINOIS STATE HISTORIC PRESERVATION OFFICE FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM ENVIRONMENTAL REVIEWS: Resolution No. 5788:

MOTION:

Councilmember Nord moved, seconded by Councilmember Smith, the Council Approval of a Resolution Authorizing the Execution of an Agreement with the Illinois State Historic Preservation Office for Community Development Block Grant (CDBG) Program Environmental Reviews.

AYES: Nord, Smith, Lorenz, Preston, McCarthy, Cummings, Koos.

NAYS: None.

Motion declared carried.

Councilmember Stan Nord questioned the process with the State of Illinois. City Manager Pam Reece and Town Planner Mercy Davison responded.

Councilmember Karyn Smith explained the current state process is 30 days and will be 7 days with this agreement which makes the process more efficient. Councilmember Kathleen Lorenz and Councilmember Kevin McCarthy agreed with Ms. Smith.

RESOLUTION TO AWARD THE BID FOR THE OAK STREET WATER MAIN REPLACEMENT PROJECT TO GEORGE GILDNER INC. AT A TOTAL COST OF \$545,600, PLUS UP TO A POTENTIAL \$15,000 BONUS FOR EARLY COMPLETION: Resolution No. 5789:

MOTION:

Councilmember Nord moved, seconded by Councilmember Smith, the Council Approval of a Resolution to Award the Bid for the Oak Street Water Main Replacement Project to George Gildner, Inc. at a Total Cost of \$545,600, Plus up to a Potential \$15,000 Bonus for Early Completion.

AYES: Smith, Lorenz, Preston, McCarthy, Cumming, Nord, Koos.

NAYS: None.

Motion declared carried.

RESOLUTION TO AWARD THE BID FOR THE REPLACEMENT OF A STANDBY EMERGENCY GENERATOR FOR THE WEST BOOSTER STATION TO WILCOX ELECTRIC AT A TOTAL COST OF \$119,900 AND AUTHORIZING AN ASSOCIATED BUDGET ADJUSTMENT OF \$19,900: Resolution No. 5790:

MOTION:

Councilmember Nord moved, seconded by Councilmember Smith, the Council Approval of a Resolution to Award the Bid for the Replacement of a Standby Emergency Generator for the West Booster Station to Wilcox Electric at a Total Cost of \$119,900 and Authorizing an Associated Budget Adjustment of \$19,900.

AYES: Lorenz, Preston, McCarthy, Cummings, Nord, Smith, Koos.

NAYS: None.

Motion declared carried.

Councilmember Stan Nord commented about the process of sending used equipment to auction. Finance Director Andrew Huhn and City Manager Pam Reece responded, the current generator is so old that we cannot get replacement parts and has depreciated off the books. Water Director John Burkhart responded that the contractor is responsible for handling the auction and the Public Works department transports the item to the auction house.

Councilmember Karyn Smith spoke about the generator being 37 years old with a life expectancy is 25-30 years, noting the auction may not be lucrative, but still worth the time to send it to auction.

RESOLUTION AUTHORIZING A CONTRACT WITH HOERR CONSTRUCTION INC. FOR THE 2020 SANITARY AND STORM SEWER CLEANING AND TELEVISIONING CONTRACT IN THE AMOUNT OF \$411,664.40: Resolution No. 5791:

MOTION:

Councilmember Nord moved, seconded by Councilmember Smith, the Council Approval of a Resolution Authorizing a Contract with Hoerr Construction Inc. for the 2020 Sanitary and Storm Sewer Cleaning and Televising Contract in the Amount of \$411,664.40.

AYES: Preston, McCarthy, Cummings, Nord, Smith, Lorenz, Koos.

NAYS: None.

Motion declared carried.

Councilmember Stan Nord questioned the sanitary sewer fee increase and asked what happens to the surplus money when a project comes in under bid. City Manager Pam Reece responded.

Councilmember Karyn Smith questioned the number of bids for this project. Mrs. Reece responded. Public Works Director Wayne Aldrich also responded.

Councilmember Kevin McCarthy commended staff's good budget practices.

RESOLUTION APPROVING THREE YEAR CONTINUING SERVICE AGREEMENTS AND HOURLY RATES AND DIRECT COSTS FOR PROFESSIONAL ENGINEERING & ARCHITECTURAL SERVICES 2020-2023 FOR VARIOUS TOWN DEPARTMENTS: Resolution No. 5792:

MOTION:

Councilmember Nord moved, seconded by Councilmember Smith, the Council Approval of a Resolution Approving Three Year Continuing Services Agreements and Hourly Rates and Direct Costs for Professional Engineering & Architectural Services 2020-2023 for Various Town Departments.

AYES: McCarthy, Cummings, Nord, Smith, Lorenz, Preston, Koos.

NAYS: None.

Motion declared carried.

Councilmember Stan Nord asked for clarification on how the vendors are chosen from this list. City Manager Pam Reece and Engineering Director Ryan Otto responded. Mr. Otto stated that the criteria used varies depending on the project, noting these firms have different areas of expertise which depend on the needs of the project.

RESOLUTION AUTHORIZING A FIRST ADDENDUM TO THE BILLING SERVICE AGREEMENT WITH ACCUMED BILLING INC. FOR AMBULANCE BILLING: Resolution No. 5793:

MOTION TO POSTPONE:

Councilmember Stan Nord moved. There was no second. Motion declared failed.

MOTION:

Councilmember Nord moved, seconded by Councilmember Smith, the Council Approval of a Resolution Authorizing a First Addendum to the Billing Service Agreement with AccuMed Billing Inc. for Ambulance Billing.

AYES: Cummings, Smith, Lorenz, Preston, McCarthy, Koos.

NAYS: Nord.

Motion declared carried.

Councilmember Stan Nord questioned the terms of the contract due to the longevity of using AccuMed for 14 years and would like to see the contract bid out for comparison to see the value of the contract. City Manager Pam Reece and Fire Chief Mick Humer responded. Chief Humer provided a history of the relationship with AccuMed. Chief Humer noted that AccuMed pays for half of the equipment used by the Fire Department and is decreasing their fee by half a percent for this new contract.

Councilmember Karyn Smith stated there is ample explanation provided and noted the benefit of a sound relationship with AccuMed. Ms. Smith feels this relationship should be rewarded and not questioned.

Councilmembers Kathleen Lorenz, Scott Preston and Kevin McCarthy all agreed with Ms. Smith and thanked Chief Humer for his due diligence.

GENERAL ORDERS:

7. ORDINANCE AMENDING THE FY2019-20 OPERATING AND CAPITAL INVESTMENT BUDGET: Ordinance No. 5836:

MOTION:

Councilmember McCarthy moved, seconded by Councilmember Preston, the Council Approve an Ordinance Amending the FY2019-20 Operating and Capital Investment Budget.

AYES: Nord, Smith, Lorenz, Preston, McCarthy, Cummings, Koos.

NAYS: None.

Motion declared carried.

8. RESOLUTION APPROVING AN AMENDED SITE PLAN FOR RIVIAN (100 N. RIVIAN MOTORWAY): Resolution No. 5794:

MOTION:

Councilmember McCarthy moved, seconded by Councilmember Preston, the Council Adopt a Resolution Approving an Amended Site Plan for Rivian (100 N. Rivian Motorway).

AYES: Smith, Lorenz, Preston, McCarthy, Cummings, Nord, Koos.

NAYS: None.

Motion declared carried.

Councilmember Stan Nord pointed out that this item has no incentives or fee waivers. Mayor Chris Koos and City Manager Pam Reece responded.

9. RESOLUTION REAPPROVING THE PRELIMINARY SUBDIVISION PLAN FOR PHEASANT RIDGE: Resolution No. 5795:

MOTION:

Councilmember Smith moved, seconded by Councilmember Preston, the Council Approve a Resolution Reapproving the Preliminary Subdivision Plan for Pheasant Ridge.

AYES: Lorenz, Preston, McCarthy, Cummings, Nord, Smith, Koos.

NAYS: None.

Motion declared carried.

10. RESOLUTION REAPPROVING THE FINAL PLAT OF NUSSBAUM'S SECOND SUBDIVISION AND NUSSBAUM'S THIRD SUBDIVISION (NUSSBAUM TRANSPORTATION, 19336 NORTH 1425 EAST ROAD) Resolution No. 5796:

MOTION:

Councilmember Preston moved, seconded by Councilmember McCarthy, the Council Approve a Resolution Reapproving the Final Plat of Nussbaum's Second Subdivision and Nussbaum's Third Subdivision (Nussbaum Transportation, 19336 North 1425 East Road).

AYES: Preston, McCarthy, Cummings, Nord, Smith, Lorenz, Koos.

NAYS: None.

Motion declared carried.

Councilmember Stan Nord questioned the location and annexation of the property in the Town. City Manager Pam Reece responded that this property is not annexed into the Town but is within one and half miles of the city limits, therefore needs to come before the Council.

11. NEW BUSINESS:

PRESENTATION ON THE ECONOMIC IMPACTS OF COVID ON THE TOWN'S CURRENT FISCAL YEAR POSITION (FY 2020-21).

City Manager Pam Reece introduced Finance Director Andrew Huhn who gave an update on the General Fund impacts of COVID. Mr. Huhn stated that mid-March to the end of June is the timeline with the most economic impact. Mr. Huhn outlined the General Fund has approximately 140 lines of revenue that have been impacted by COVID and reviewed estimated revenue versus actual. Mr. Huhn noted that close-of-month September should show the "impacted" months and will be known and recorded to the Town's financial system.

Mayor Chris Koos stated that there is a lot of discipline to maintain. Mayor Koos noted that we must keep the message moving forward that we are not out of the woods yet. Mayor Koos indicated that if there is another shut down, a lot of local businesses will not survive.

Council discussion ensued regarding the budget impacts due to COVID. The numbers are currently better than expected but there is concern regarding moving forward into the fall/winter months. The revenue impacts have not been fully experienced yet. Council reminded residents to wear their masks to help stop the spread for health reasons as well as helping to keep businesses open.

Councilmember Kevin McCarthy apologized to the residents knowing that the impact on families is hard when the Parks & Recreation and Cultural Arts programs are canceled.

12. CONCERNS:

Councilmember Kathleen Lorenz spoke to concerns regarding behavior of the Council peers and perceived distrust of Councilmembers and well as staff. Mrs. Lorenz stated the lack of trust can tear down a team. Mrs. Lorenz challenged the Council to 1) hold to a standard of trust for each other and everyone on the team; 2) work to find common ground; 3) not vote in dissension for the sake of dissension and not abstain from voting; and 4) hold each other accountable.

Councilmember Stan Nord spoke regarding Connect Transit and accessibility concerns for the VA clinic in Bloomington. Mr. Nord also requested a calendar of the rental leases including auto renew dates, terms, and advance notice dates.

Councilmember Kevin McCarthy spoke regarding two factors that keep staff happy: trust and responsibility. Mr. McCarthy reminded everyone about the Children's Discovery Museum Craft Bingo. He also reminded everyone to participate in the 2020 Census. Mr. McCarthy then requested that if you are feeling bad, please go get tested.

13. ADJOURNMENT:

There being no further business to come before the Council, Mayor Koos called for a Motion to Adjourn the Regular Meeting of the Normal Town Council.

MOTION:

Councilmember Nord moved, seconded by Councilmember Smith, the Council Accept a Motion to Adjourn the Regular Meeting of the Normal Town Council.

AYES: Lorenz, Preston, McCarthy, Cummings, Nord, Smith, Koos.

NAYS: None.

Motion declared carried.

Mayor Koos adjourned the Regular Meeting of the Normal Town Council at 9:14p.m., Monday, July 20, 2020.