

MINUTES OF THE REGULAR MEETING OF THE NORMAL TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, FOURTH FLOOR UPTOWN STATION, 11 UPTOWN CIRCLE, NORMAL, MCLEAN COUNTY, ILLINOIS – TUESDAY, JULY 6, 2021.

1. CALL TO ORDER:

Mayor Koos called the Regular Meeting of the Normal Town Council to Order at 7:00 p.m., Tuesday, July 6, 2021.

2. ROLL CALL:

The Clerk called the roll with the following persons

PRESENT: Mayor Chris Koos and Councilmembers Kathleen Lorenz, Karyn Smith, Chamberly Cummings, Scott Preston, and Kevin McCarthy, also present were Assistant City Manager Eric Hanson, Corporation Counsel Brian Day, and Chief Deputy Clerk Theresa Denham.

ABSENT: Councilmember Stan Nord, City Manager Pamela Reece, City Clerk Angie Huonker.

3. PLEDGE OF ALLEGIANCE:

Mayor Koos led the Pledge of Allegiance to the Flag.

4. PUBLIC COMMENT:

There was no Public Comment.

5. OMNIBUS VOTE AGENDA:

Mayor Koos read aloud the items to be considered by the Omnibus Vote Agenda.

A. APPROVAL OF THE MINUTES OF THE SPECIAL COUNCIL MEETING OF JUNE 14, 2021. APPROVAL OF THE MINUTES OF THE REGULAR COUNCIL MEETING OF JUNE 21, 2021:

B. REPORT TO RECEIVE AND FILE TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF JUNE 30, 2021:

C. RESOLUTION TO ACCEPT PROPOSAL WITH CDM SMITH FOR AN AMMONIA REMOVAL STUDY AT A TOTAL COST NOT TO EXCEED \$140,956 AND APPROVE AN ASSOCIATED BUDGET ADJUSTMENT OF \$956: Resolution No. 5889

D. RESOLUTION TO WAIVE THE FORMAL BID PROCESS AND ACCEPT A QUOTE FROM UTILITY SERVICE CO., INC. FOR THE PURCHASE AND INSTALLATION OF PAX TANK MIXING SYSTEM IN THE WEST RESERVOIR:

E. RESOLUTION AUTHORIZING A FOUR YEAR WELL REHABILITATION AND REPAIR SERVICES AGREEMENT WITH LAYNE CHRISTENSEN, A GRANINTE COMPANY, FENTON MO: Resolution No. 5890

- F. RESOLUTION APPROVING AN AGREEMENT WITH CRAWFORD, MURPHY & TILLY FOR ENGINEERING DESIGN SERVICES FOR THE WEST COLLEGE AVENUE – SANITARY SEWER EXTENSION DESIGN IN AN AMOUNT NOT TO EXCEED \$60,000 AND A CORRESPONDING BUDGET ADJUSTMENT:
- G. RESOLUTION TO APPROVE EXECUTIVE-SESSION MINUTES TO RELEASE EXECUTIVE-SESSION MINUTES FROM MARCH 29, 2021, AND JUNE 14, 2021, AND TO RETAIN CONFIDENTIALITY FOR EXECUTIVE-SESSION MINUTES FROM JUNE 19, 2017, FEBRUARY 18, 2019, APRIL 15, 2019, AND JUNE 21, 2021: Resolution No. 5891:

MOTION:

Councilmember McCarty moved, seconded by Councilmember Cummings, the Council Approval of the Omnibus Vote Agenda.

AYES: Lorenz, Smith, Cummings, Preston, McCarthy, Koos.

NAYS: None.

ABSENT: Nord.

Motion declared carried.

Items A, B, C, E and G were approved by the Omnibus Vote.

Items D and F were removed from the Omnibus Vote.

6. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA:

RESOLUTION TO WAIVE THE FORMAL BID PROCESS AND ACCEPT A QUOTE FROM UTILITY SERVICE CO., INC FOR THE PURCHASE AND INSTALLATION OF PAX TANK MIXING SYSTEM IN THE WEST RESERVOIR: Resolution No. 5892:

MOTION:

Councilmember Smith moved, seconded by Councilmember McCarthy, the Council Approval of a Resolution to Waive the Formal Bid Process and Accept a Quote from Utility Service Co., Inc for the Purchase and Installation of a Pax Tank Mixing System in the West Reservoir.

AYES: Smith, Cummings, Preston, McCarthy, Lorenz, Koos.

NAYS: None.

ABSENT: Nord.

Councilmember Karyn Smith asked for clarification on what will be happening to the existing system and whether there will be two systems. Assistant City Manager Eric Hanson and Water Director John Burkhart responded.

Councilmember Karyn Smith asked if the current system lived up to its useful life. Water Director John Burkhart explained that the current system functioned well during its time, but the new system will mix better and be placed in a different spot in the tank to make it more effective.

Councilmember Preston asked about the useful life of the new system and if this system will also contribute to the focus on removal of chlorine. Water Director John Burkhart responded.

RESOLUTION APPROVING AN AGREEMENT WITH CRAWFORD, MURPHY & TILLY FOR ENGINEERING DESIGN SERVICES FOR THE WEST COLLEGE AVENUE – SANITARY SEWER EXTENSION DESIGN IN AN AMOUNT NOT TO EXCEED \$60,000 AND A CORRESPONDING BUDGET ADJUSTMENT: Resolution No. 5893:

Councilmember Smith moved, seconded by Councilmember McCarthy, the Council Approval of a Resolution Approving an Agreement with Crawford, Murphy & Tilly for Engineering Design Services for the West College Avenue – Sanitary Sewer Extension design in an amount not to exceed \$60,000 and a Corresponding Budget Adjustment.

AYES: Cummings, Preston, McCarthy, Lorenz, Smith, Koos.  
NAYS: None.  
ABSENT: Nord.

Councilmember Karyn Smith requested clarification on the process for the Sanitary Sewer design and what will follow. Assistant City Manager Erik Hanson responded.

Councilmember Karyn Smith asked where the existing sewer line ends and if the new sewer line would allow future service to any development in the recently annexed property. Ms. Smith also asked how long the entire process might take. Assistant City Manager Eric Hanson responded.

Councilmember Scott Preston asked if anything formally outlines if Bids should be received as RFP's or RFQ's. Town Engineer Ryan Otto responded.

7. PUBLIC COMMENT:

There was no Public Comment.

8. CONCERNS:

Councilmember Karyn Smith reminded residents that it is important to put yard waste into recyclable bags or garbage cans with stickers from Public Works Department. This will keep the storm drains from being clogged.

Councilmember Kevin McCarthy took a moment to talk about the Craft Beer Bingo Month that helps raise money for the Children's Discovery Museum.

9. ADJOURNMENT:

There being no further business to come before the Council, Mayor Koos called for a Motion to Adjourn the Regular Meeting of the Normal Town Council.

MOTION:

Councilmember McCarthy moved, seconded by Councilmember Cummings, the Council Accept a Motion to Adjourn the Regular Meeting of the Normal Town Council.

AYES: Preston, McCarthy, Lorenz, Smith, Cummings, Koos.

NAYS: None.

ABSENT: Nord.

Motion declared carried.

Mayor Koos adjourned the Regular Meeting of the Normal Town Council at 7:17 p.m., Tuesday, July 6, 2021.