



**HISTORIC
PRESERVATION
COMMISSION**
CERTIFICATE OF APPROPRIATENESS APPLICATION

Expedited Denied
 Approved Conditions

Property Address:

Case No.:

Historic District: Cedar Crest Highland Old North Normal n/a

Landmark: Yes No

Construction Date: **Architectural Style:**

Proposed Work:
Detailed description required on reverse side

Applicant Name: _____

Address: _____

Phone: _____ **Fax:** _____ **Email:** _____

- Attach photo of property front elevation here -

THIS FORM MUST BE SUBMITTED 2 WEEKS PRIOR TO THE MEETING. THE HPC MEETS THE 2ND TUESDAY OF EACH MONTH.

Chair Signature: _____ **Date:** _____

Conditions of Approval:

REQUIRED For Application Consideration:

Reason(s) for Applying for a Certificate of Appropriateness: Detailed description required on reverse side

Windows

New Construction

Other, please specify:

Siding

Building Addition

Roof

Demolition

- Photos of existing conditions
- proposed work/ material samples/ scale drawings (**applicant strongly encourage to work with Town staff prior to application submittal**)

Detailed Description of Proposed Work:

Impact of Work Proposed on Existing Architectural Elements*

(*Photographs, drawings, specifications and sample materials are **required** and should be attached to this form)

Work Start Date: _____

Project Complete Date: _____

Applicant(s) Signature*

Date

Property Owner(s) Signature* (if same as applicant, please indicate as such)

Date

*Applicant/Owner attests that the above information is complete and true. Violations of any Town ordinance are prosecutable.

RETURN TO: Caitlin Kelly, Associate Planner, Town of Normal – 11 Uptown Circle, Normal, IL 61761 (309) 454-9642/ckelly@normal.org

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