

TOWN OF NORMAL
LOCAL LIQUOR CONTROL COMMISSIONER
COVID-19 RELATED EMERGENCY ORDER 20-001
DELIVERY AND PACKAGE SALE OF
ALCOHOLIC LIQUOR APPLICATIONS

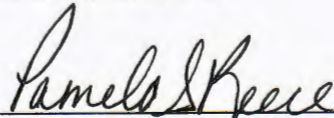
EFFECTIVE DATE: 03-20-2020 EFFECTIVE TIME: 5:00pm

Pursuant to Section 4.4 D of the Municipal Code of the Town of Normal, Christopher Koos, Local Liquor Control Commissioner of the Town of Normal find and order as follows:

1. **Package Sale of Alcoholic Liquor.** Section 4.10 is amended to allow liquor licensees in the Classes of B, C, D, M, O, and P are granted an emergency package rider to permit the sale of any and all alcoholic liquor in original package form for consumption off the premises.
2. **Delivery of Alcoholic Liquor.** Section 4.3.3 is amended to allow liquor licensees in the Classes of B, C, D, M, N, O, and P to deliver alcoholic liquor in original package form for consumption off the licensed premises
3. **Growlers.** Section 4.10 is amended to allow liquor licensees in the Classes of B, C, D, M, O, and P to fill growler containers with beer, pursuant to and as long as the licensee complies with applicable state law (235 ILCS 5/6-6.5, et.seq.).
4. **Applications.** Aside from those items referenced in paragraphs 1, 2, and 3, above, the acceptance of applications related to proposed or existing liquor licenses, including but not limited to new applications and temporary event licenses, shall be suspended temporarily.
5. **State Law Requirements.** Liquor licensees are advised that additional steps may be required pursuant to State law to undertake the actions described in the Order, including but not limited to receiving a State license in an off-premises consumption category.
6. **Continuing Obligations:** Licensees remain responsible for complying with all other requirements of the Municipal Code and State Law. This includes ensuring that alcoholic liquor is sold or distributed in any way only to persons aged 21 and over by verifying the ages and identities of each person purchasing the alcoholic liquor or received the packaged alcohol upon delivery.
7. **Insurance Requirements.** Licensees are advised that Dramshop/liquor liability insurance policies may need to be updated and/or revised to undertake the actions described in this Order. By submitting the attachments to the Liquor Commissioner, the Licensee certifies the sufficiency of their Dramshop/liquor liability insurance policy and indemnifies the Town of Normal and its employees and agents from any and all liability related to any and all claims that arise directly or indirectly from this Order and any activities undertaken by the Licensee under the Order.
8. **Fees.** The fee for an emergency package rider are hereby waived.

9. **Sole Discretion.** It is within the sole discretion of the Liquor commissioner to approve, deny, suspend, revoke, or make conditional any activities permitted under this Order, if deemed necessary in the interest of the public health, safety, or welfare.
10. **Duration.** This Order will be effective for 48 hours after its issuance. If the Town Council extends the Mayor's discretionary authority then, this order will remain in effect so long as the Governor's Disaster Proclamation remains in effect, including any renewal thereof, or until this authority is repealed by the Liquor Commissioner or the Town Council, as applicable. All amendments, activities, or authorizations permitted under this Order must cease and become void upon termination of this Order. Any action or prosecution of a violation of this Order or any Code section impacted by this Order will continue in full force and effect.
11. **Notification.** Any licensee delivering alcoholic liquor under Sections 1, 2, or 3 must notify the Town Clerk in the form provided in Attachment 1. The notification must be made within 12 hours after the licensee begins those deliveries. The notification must be emailed to ahuonker@normal.org.
12. **Violation.** Any person or entity violating this Order shall be subject to the penalty provisions contained in Section 4.18 G of the Town of Normal Municipal Code providing for a fine of up to \$10,000 for each violation and possible actions to suspend or revoke any license or permit issued by the Town of Normal.
13. **Governor's Authority.** Nothing in this Order will be deemed to supersede the authority of the Governor and any orders that may be issued by the Governor related to the operation of businesses and/or the sale of alcoholic liquor in the State of Illinois.
14. **Existing Authority.** Nothing in this Order will be deemed to limit any right under an existing license.

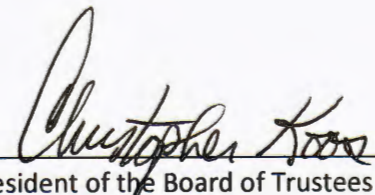
RECOMMENDED BY:



City Manager

3/20/20

Date




President of the Board of Trustees

3/20/20

Date

APPROVED AS TO FORM:



Corporation Counsel

3/20/20

Date



Attachment 1

Date of Application: _____

Type of Application:

Package Sale of Alcoholic Liquor

Delivery of Alcoholic Liquor

Growlers

Licensee Corporate Name: _____ License Category: _____

Licensee Establishment Doing Business As Name: _____

Business Address: _____

Business Phone Number: _____

Manager: _____

Manager's Phone Number: _____

Manager's Email Address: _____

I certify the dramshop/liquor liability insurance related to the licensee is sufficient to fully cover the activities and operations applied for in this form. The licensee further indemnifies the Town of Normal and its employees and agents from any and all liability related to any and all claims that arise directly or indirectly from Emergency Order 20-001 and any activities undertaken by the Licensee pursuant to the Order.

I understand that I remain obligated to comply with all other requirements of the Normal Municipal Code and State law, including those related to verification of identity and sale of alcohol to persons age 21 and over. I further understand that additional steps may need to be taken in order to undertake any action under the Order, including but not limited to securing the appropriate category or designation of State liquor license.

I certify that I have authority to act as an agent of the Licensee and bind the Licensee to legal obligation.

Signed: _____

Printed Name: _____

Title: _____

On behalf of Licensee: _____