

ORDINANCE NO. 5824

AN ORDINANCE RELATED TO THE EMERGENCY CREATED BY THE IMPACT OF THE COVID-19 VIRUS

- WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.
- WHEREAS, On January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public-health emergency, and on March 11, 2020, it declared a worldwide pandemic.
- WHEREAS, On January 31, 2020, the U.S. Secretary of Health and Human Services declared a public-health emergency for the United States.
- WHEREAS, On March 9, 2020, the Governor of Illinois issued a disaster proclamation due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center.
- WHEREAS, The Illinois Emergency Management Agency has declared a public-health emergency due to the impact of the COVID-19 virus.
- WHEREAS, On March 13, 2020, the Illinois Governor issued Executive Order 2020-5, requiring the closure of schools through March 30, 2020.
- WHEREAS, On March 16, 2020, the Illinois Governor issued Executive Order 2020-7, which, among other things, (i) requires the closure of food-service establishments (ii) prohibits public and private gatherings of 50 or more people, and (iii) modifies the Open Meetings Act to increase remote participation and to encourage the postponement of public business.
- WHEREAS, Section 10(j) of the Emergency Management Agency Act (20 ILCS 3305/10(j)), various provisions of the Illinois Municipal Code (65 ILCS 5/), and Section 25.2-12 of the Municipal Code of the Town of Normal, Illinois 1969 authorize emergency declarations and powers.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

- SECTION 1. **Meetings of the Board of Trustees.** Any Trustee may attend any regular or special meeting of the Board of Trustees via electronic means, including audio or video conferences. A physical quorum of the Trustees is not required before the remote participation is allowed.
- SECTION 2. **Meetings of Boards and Commissions.** The President may cancel any meeting of a board or commission to which the President appoints members. Any such cancellation will automatically extend any deadline for required actions by the board or commission as will be specified in the cancellation notice.
- SECTION 3. **Licensed or permitted activities.** The President, upon the recommendation of the City Manager or her designee, may suspend licenses or permits for special event or any other licenses or permits issued by the Town that, in the President's

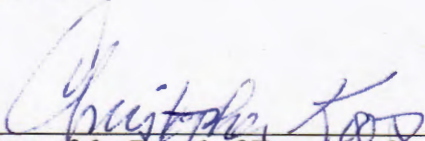
judgment, are necessary for the protection of the life and property of residents and visitors to the community.

- SECTION 4. **Purchases.** The City Manager may authorize any purchase, for which funds are available, that is reasonably related to the emergency. The purchase may be made without following any formal requirement of the Purchasing Policy Manual.
- SECTION 5. **Intergovernmental agreements.** The City Manager is authorized to execute intergovernmental agreements that address the response and needs associated with this local disaster declaration that the City Manager deems to be in the best interest of the Town.
- SECTION 6. **Personnel policies.** the City Manager is hereby authorized to adjust any personnel policy related to leave time, other benefits, or terms and conditions of employment as is reasonably related to the provision of sufficient staffing during the term of the emergency.
- SECTION 7. **Bargaining units.** The City Manager is authorized to enter into any temporary agreement, including memoranda of understanding, with the Town's bargaining units in order to promote the provision of Town services and the health and safety of the public and employees during the emergency.
- SECTION 8. **Town Facilities.** The City Manager is hereby authorized to close Town facilities as is reasonably required to protect the health of the public and employees of the Town.
- SECTION 9. **Ordinance Violations.** The Corporation Counsel is authorized to extend any timeframe for payment or filing related to Town ordinance violations.
- SECTION 10. **Amounts Due and Owing.** The City Manager is authorized to extend deadlines for payment related to any amounts due and owing to the Town. The City Manager may delegate this authority to the Finance Director.
- SECTION 11. **Absence or Incapacity.** In the absence or incapacity of the President, the Mayor Pro Tem may exercise all of the emergency powers assigned to the President under this ordinance. In the absence or incapacity of the City Manager, then the Assistant City Manager may exercise all of the emergency powers assigned to the City Manager under this ordinance.
- SECTION 12. **Emergency Declaration.** This ordinance will be construed as a declaration of a local disaster as provided for under Section 11 of the Illinois Emergency Management Agency Act (20 ILCS 3305/11).
- SECTION 13. **Duration.** The emergency declaration and powers conferred under this ordinance will continue for the duration of the disaster proclamation issued by the Governor of Illinois on March 9, 2020, including any extensions or renewals thereof.
- SECTION 14. That the Town Clerk is directed and authorized to publish this ordinance in pamphlet form as provided by law
- SECTION 15. That this ordinance takes effect immediately upon its passage due to the urgency of implementing appropriate responses to the COVID-19 virus, which

is causing or anticipated to cause widespread impacts on the health of members of this community. The recitals are incorporated into this Section.

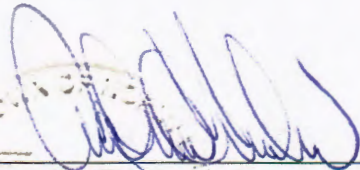
SECTION 16. That this Ordinance is adopted under the Home Rule Authority granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:



President of the Board of Trustees of
The Town of Normal, Illinois

ATTEST:



Town Clerk
(seal)

This ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on March 23, 2020, with 7 voting aye; 0 abstaining; 0 voting nay; and 0 absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilman McCarthy	✓			Councilwoman Smith	✓		
Councilman Preston	✓			Councilman Nord	✓		
Councilwoman Lorenz	✓			Mayor Koos	✓		
Councilwoman Cummings	✓						

This ordinance was approved by the President on March 23, 2020.

This ordinance was published in pamphlet form on March 24, 2020.