



Town of Normal Mechanical (HVAC) Permit Application

Mechanical Contractor: _____ Phone: _____

Project Address: _____ Contract Cost: \$ _____

Property Owner or General Contractor: _____

Description of Work: _____

Building Classification:

- | | |
|--|--|
| <input type="checkbox"/> Single-Family | <input type="checkbox"/> Mixed-Use Building |
| <input type="checkbox"/> SF-Attached | <input type="checkbox"/> Commercial Building |
| <input type="checkbox"/> Residential Remodel | <input type="checkbox"/> Commercial Remodel |
| <input type="checkbox"/> Apartment New | <input type="checkbox"/> Commercial Lease |
| <input type="checkbox"/> Apartment Remodel | <input type="checkbox"/> Other |

Work Status:

- New Mechanical System
- System Addition
- System Replacement
- System Modification

Mechanical Installation Type:

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Gas Furnace | <input type="checkbox"/> Air Conditioning |
| <input type="checkbox"/> Boiler | <input type="checkbox"/> Commercial Kitchen |
| <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Ventilation |
| <input type="checkbox"/> Geo-Thermal | <input type="checkbox"/> Incinerator |
| <input type="checkbox"/> Gas Piping | <input type="checkbox"/> Fireplace |

Equipment Specifications:

- Gas Furnace BTUs
- Boiler BTUs
- A/C Tons
- Ventilation CFM
- IECC Compliant

Contract Cost:

- \$0.00 to \$2,000.00
- \$2,001.00 to \$20,000.00
- \$20,001.00 to \$50,000.00
- \$50,001.00 to \$100,000.00
- \$100,001.00 and Up

Permit Fee Schedule:

- \$30.00
- \$30.00 plus \$13.50 per thousand or fraction thereof over \$2,000
- \$273.00 plus \$7.50 per thousand or fraction thereof over \$20,000
- \$500.00 plus \$5.00 per thousand or fraction thereof over \$50,000
- \$750.00 plus \$4.25 per thousand or fraction thereof over \$100,000

Note: Annual Contractor Registration Fee is \$50.00

A permit shall be obtained prior to commencing Mechanical work in the Town of Normal. The Town may require additional information or documentation prior to issuance of a permit. The applicant and the owner of this property consent to any reasonable inspection of work to determine compliance with Town ordinances, including Inspections performed to determine whether a permit is necessary. The applicant acknowledges that they have informed the property owner of the inspection requirements necessary to determine compliance. Upon completion of the work, the permit holder shall notify the Town and arrange for an Occupancy Inspection prior to occupying or utilizing the scope of work under permit. The Town is not responsible for damage or injury as a result of an inspection, failure to make an inspection, issuance or refusal to issue a permit. The applicant upholds the truth of the plans, information and documentation provided for permit issuance, and agrees to comply with the Town's ordinances. This permit is neither transferable nor assignable.

Mechanical Contractor

Date

Mike Beavers, Mechanical Inspector - #1 Uptown Circle Normal, IL 61761 (Mailing: PO Box #589)
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