



**HISTORIC PRESERVATION COMMISSION**  
**CERTIFICATE OF APPROPRIATENESS APPLICATION**

Expedited     Denied  
 Approved     Conditions

Property Address:

Case No.:

Historic District: Cedar Crest Highland Old North Normal n/a

Landmark: Yes No

Construction Date: Architectural Style:

Proposed Work:  
*Detailed description required on reverse side*

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

- Attach photo of property front elevation here -

**THIS FORM MUST BE SUBMITTED 2 WEEKS PRIOR TO THE MEETING. THE HPC MEETS THE 2<sup>ND</sup> TUESDAY OF EACH MONTH.**

Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Conditions of Approval:

**REQUIRED For Application Consideration:**

**Reason(s) for Applying for a Certificate of Appropriateness:** Detailed description required on reverse side

Windows

New Construction

Other, please specify:

Siding

Building Addition

\_\_\_\_\_

Roof

Demolition

\_\_\_\_\_

- Photos of existing conditions
- proposed work/ material samples/ scale drawings (applicant strongly encourage to work with Town staff prior to application submittal)

**Detailed Description of Proposed Work:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Impact of Work Proposed on Existing Architectural Elements\***

(\*Photographs, drawings, specifications and sample materials are **required** and should be attached to this form)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Work Start Date: \_\_\_\_\_

Project Complete Date: \_\_\_\_\_

\_\_\_\_\_  
Applicant(s) Signature\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner(s) Signature\* (if same as applicant, please indicate as such)

\_\_\_\_\_  
Date

\*Applicant/Owner attests that the above information is complete and true. Violations of any Town ordinance are prosecutable.

RETURN TO: Taylor Long, Associate Planner, Town of Normal (309) 454-9642 / tlong@normal.org

**By Mail:** 11 Uptown Circle, Normal, Illinois 61761 **In Person:** 1 Uptown Circle (2nd Floor), Normal, IL 61761

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